Wiltz
Capitale des Ardennes

Citizen's Office / Registry Office

Tasks

The Citizens' Office is the administrative department responsible for managing data relating to residents of the municipality who are registered in the National Register of Physical Persons. It is responsible for registering changes of residence, births, marriages/partnerships, deaths, citizenships and other civil law events. It also issues official documents such as Luxembourgish identity documents, residence certificates, copies of civil status certificates, life certificates, etc.

Civil status and other certificates

Delivery of civil status certificates

Each copy of a civil status certificate (birth, marriage or death certificate, etc.) is issued for a fee of 3€ per certificate. They can be collected in person or sent by post after payment of the fee to the following account:

- IBAN: LU36 0019 1355 6124 4000 / BIC: BCEELULL
- ACCOUNT HOLDER: Commune de Wiltz
- Reference: * Document / Surname and first name / Date of birth
  (* Specify type of document: birth / death or marriage certificate, etc.)

Issuing of other certificates

The Citizen's Office can issue the following certificates for all residents who are registered in the main register, upon presentation of a valid identification document and payment of a fee of 3€ per certificate:

- Certificate of residence **
- Extended certificate of residence **
- Parental authorisation
- Certificate of life (free of charge)
- Certificate of registration on the electoral roll
- Signature legalization
- Certified copies of originals

Certificates of residence ** can be downloaded free of charge by logging into your private area on the myguichet.lu platform.

Further information:

Town Hall - Citizen's Office

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www.wiltz.lu

Traductions available on www.wiltz.lu